

Friday, November 4

Workflow Walkthrough (Dress Rehearsal - Patient Processing)

Time : 1:00pm - 6:00pm
 Colleagues should report to their regularly scheduled location in the morning.

COLLEAGUES WHO DO NOT WORK FRIDAYS: Report to your practice location at 12:00pm.
 Behavioral Health Staff report to Four Oaks Operations Center at 12:00pm.

Agenda (Facilitator: Allison Hargrove)

7:45am Breakfast Served
8:00am - 12:00pm Medical/Dental Regularly Scheduled Patients
11:00am BEHAVIORAL HEALTH SCHEDULE stops to allow travel to Four Oaks
12:00pm - 1:00pm LUNCH
1:00 - 1:10pm Login to Assigned Computers
1:10 - 2:10pm ZOOM - Review process for all staff
2:10 - 4:00pm Departmental workflows led by LMT
4:00 - 4:15pm BREAK
4:15 - 4:45pm ZOOM - Departmental Breakout Sessions
 (Breakout Sessions for: Medical (Deonna Raynor); Dental (Patrick Royal); Behavioral Health (DeAundra McCullum); Finance/GSAs (Taylor Perez); Positive Life, Care Managers, Referrals (Margarita Romero)
4:45 - 6:00pm Q&A, Wrap-up and final for 11/7 Go-live

GENERAL NOTES:

FOOD : Breakfast, Lunch and Snacks provided

DRESS CODE (Morning) : Follow CommWell Health Dress Code
DRESS CODE (Afternoon) : Casual in good taste (Jeans allowed - not ripped; wear your CWH EPIC T-shirt!

PHOTOGRAPHY : Andrea Morales-Williams; LMT Members (forward photos to aamorales@commwellhealth.org)

Site Location	LMT SUPPORT	COLLEAGUES	Superuser	Colleague Count	LMT Count (from previous column)	CWH IT	HCN Staff	TOTAL COUNT	Food Contact(s)
McGee's Crossroads 70 Crepe Myrtle Drive Suite 104 Benson <i>MEALS SERVED IN STAFF LOUNGE</i>	Tammy Collins (rotate - LUNCH); Tracy Faircloth	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Actrid Arroyo-Bradley (GSA); Yasmin Bautista (D); Kristin Holmes (M); Dava Johnson (M); Dr. Ridge (Doc); Dr. Sharma (MD); Tracy Faircloth;	22	1		0	<u>23</u>	Breakfast: Lunch:
Smithfield Medical Arts Pavilion - 507 North Brightleaf Boulevard, Suite 209 Smithfield <i>LUNCH SERVED IN EAGLE SUITE</i>	Taylor Perez; Tammy Collins (rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Freida Spragins (Prov); Antonia Ramirez (M); Odetta Batts (GSA)	4	1		0	<u>5</u>	Lunch:
Finance (RCM) - Four Oaks Operations Center (Finance Department - Second Floor) 6114 US Highway 301 South, Four Oaks <i>MEALS SERVED IN EAGLE EXPRESS LOUNGE</i>	Cheryl Stanley	Crystal Gonzalez (Coder); Alberta Dogbe (RCM); Kim Campbell; Justine Scevola	Cheryl Stanley; Faye Stanley; William Ellison; Kim Campbell	7	1		0	<u>8</u>	Breakfast: Sheryl's catering 919-207-3009 delivery Lunch: pizza (pick up) and salad/dressings Sheryl's - delivery
Behavioral Health (Four Oaks Operations Center) (Education Training Room - 1st Floor) (Boardroom - 2nd Floor) Highway 301 South, Four Oaks <i>MEALS SERVED IN EAGLE EXPRESS LOUNGE</i>	Lindsey Allen; Todd Clark	Erica Powell Shakira Smith, CNA Rosilyn Melvin (GSA) Maria Perez (GSA) Wade Mixon Lena Jackson Mary Cuevas Tana Hair	Elizabeth Bell (RESSUP); Quenetta Johnson; Clifton Smith (RES); William Sessions (RES); LaEbony Nelson (Coun); Monique Batchelor (Prov); Carmen Matthis (RN); Doris Rivera (AA); Lisa Witthar (Prov); Lexus Williams (GSA); Todd Clark; Cynthia Akpaka, NP	5	0	0	0	<u>5</u>	Breakfast: Lunch:

Susan Westbrook
 Breakfast: Barefoot's Store (Kevin Barefoot) 919-262-6335 Delivery
 Lunch: Pizza Inn Delivery

Susan Westbrook
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Tammie Braswell
 Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery
 Lunch: Tammie will pick up Pizza's from Little Cesears

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45
Breakfast
60
Lunch

Four Oaks Operations Center - First Floor Cubicles 6114 US Highway 301 South, Four Oaks <i>MEALS SERVED IN EAGLE EXPRESS LOUNGE</i>	Cindy Britt; Karen Smith; Charidy Raby	Sched & Referral Colleagues (6); Care Coordinators (6 - 1 (CB)); HIM (Renata Eldridge, Cindy Smith, Cassie Anderson-Beasley(3)); Positive Life Case Managers (3)	Charidy Raby (GSA); Ashley Lee; Karen Smith (HIM); Cindy Britt (CC)	17	3	4 Hargrove; Kreiger; Powers; Johnson	0	<u>24</u>		Breakfast: Lunch:
NG/SC Medical 1508 Maple Grove Church Road Dunn <i>MEALS SERVED IN STAFF LOUNGE</i>	Janette Turlington	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Lauren Johnson (Prov); Elda Ramirez (N); Juciry Reyes (L); Anjel Martinez(GSA M); Jeanette Turlington (nursing)	20	1		0	<u>21</u>		Breakfast: Sheryl's catering 919-207-3009 Lunch: Sheryl's catering
NG/SC Pharmacy 3331 Easy Street Dunn <i>MEALS SERVED IN WIC/Behavioral Health KITCHEN</i>	Chasity Hargrove	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.		5	1		0	<u>6</u>		Breakfast: Lunch:
NG/SC Dental 1508 Maple Grove Church Road Dunn <i>MEALS SERVED IN KITCHEN AND ADJACENT HALLWAY</i>	Paloma Florido	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Dr. Rachel Locey (Prov); Jennifer Flores (GSA); Kathy Reardon (GSA); Jawanna Murphy (DA); Fernando Pineda-Sotelo (DA SU); Paloma Florido(Hygiene)	19	1	2 Will Tart; Patrick Royal	0	<u>22</u>		Breakfast: Lunch:
Salemburg 500 S. Fayetteville Street Salemburg <i>MEALS SERVED IN MEDICAL STAFF LOUNGE</i>	Lisa McKeithan; Misti Phillips; Chris Vann	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Misti Phillips; Lisa McKeithan; Sanya Thanadore (Lab); Megan Bateman (PL); Cheryl Bellamy (PL); Dr. April Burkes (Prov); Lori Lee (Nurse); Dr. Michael Lewis (Prov); Misti Williams (GSA)	22	3		0	<u>25</u>		Breakfast: Lunch:
Behavioral Hlth Annex (Beaman Street Location) 306 Beaman St, Clinton, NC 28328 <i>(OPEN 8am - 11am) - Breakfast served @ Building Bridges / Lunch at Four Oaks - Colleagues depart for Four Oaks at 11am.</i>	N/A	N/A	Rosilyn Melvin (GSA) Maria Perez (GSA); Lexus Williams (GSA); Shakira Smith, CNA; Carmen Matthis (RN);	5				<u>5</u>		Breakfast:
Harrells CLOSED - Harrells staff report to Penderlea 194 Tomahawk Highway Harrells										
Penderlea Medical 5531 Eleanor Roosevelt Lane Willard <i>LUNCH SERVED IN STAFF LOUNGE</i>	Deonna Raynor (Rotate - *** LUNCH	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Thomas Vincek (Nursing); Tina Bean (Prov); Brendolyn Hernandez (GSA); Tara Herring (GSA); Aquana Autry (GSA); Amberly McGowen (Nursing) Ann Murphy (PRN)	11	0.5		0	<u>12</u>		Lunch:
Penderlea Dental 5531 Eleanor Roosevelt Lane Willard <i>LUNCH SERVED IN STAFF LOUNGE</i>	Dr. Nataleigh Plage	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Mayra Soto; Dr. Nataleigh Plage							Lunch:
Tar Heel 16526 NC Hwy 87 West, Tar Heel <i>MEALS SERVED IN STAFF LOUNGE</i>	Tiffany Horne; Marthy Grady	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Marthy Grady; Fumi Ajani (Pharmacist); Rachel Diaz (Prov); Patricia Lopez (Pharmacy); Connie James (Lab); Tiquana Menina (GSA); Jade Wynn (LPN)	13	2		0	<u>15</u>		Breakfast: Lunch:

Tammie Braswell
Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery
Lunch: Tammie will pick up Pizza's from Little Cesears

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Heather Allen
Breakfast: Annabellas 910-514-7352 Delivery
Lunch: Jersey Mike's Clinton 910-249-4101 Delivery

Susan Westbrook
Breakfast: McDonald's platters - pick up by Charidy

Heather Allen
Lunch: Subway - Wallace 910-285-9911 Delivery

Heather Allen
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Regina Gainey - Regina will Pickup and delivery breakfast & Lunch
Breakfast: Hardees
Lunch: Subway

Dublin 73 Dixon Street Dublin <i>MEALS SERVED IN EDUCATION ROOM</i>	Fernando Pineda	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	JaBreia Whitted (GSA); Dr. Stephanie Miller-Greer (Prov); Diana Morles (DA)	6	1		0	<u>2</u>		Breakfast: Lunch:
Shallotte 341 Whiteville Rd, NW Shallotte <i>LUNCH SERVED IN STAFF LOUNGE</i>	Susan Fisher Pam Tripp	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Melanie Lewis (GSA); Donna Butler (LAB); Dr. Kevin Pressley (Prov); Irahi Martinez (GSA); Rosalia Torres (Nurse)	10	1		0	<u>11</u>		Lunch:
Bolivia 4311 Old Ocean Highway Bolivia <i>MEALS SERVED IN STAFF LOUNGE</i>	John Cook	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Laura Baxley (Prov); Chelsea Bosman (RN-Med); Anne Lynch (BH); Mary McGee (BH); Michaela Mendoza (GSA); John Cook (GSA)	9	1		0	<u>10</u>		Breakfast: Lunch:
OIB Dental 1525 Ocean Isle Beach Rd. Suite 2, Ocean Isle Beach <i>LUNCH SERVED IN STAFF LOUNGE</i>	Dr. Terron Yoder	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	Osiris Mendoza (DA); Melanie Vargas (GSA)	4	0		0	<u>4</u>		Lunch:
RESIDENTIAL - Harvest House										
RESIDENTIAL - Angelic House										

Regina Gainey - Regina will Pickup and delivery breakfast & Lunch
Breakfast: Hardees
Lunch: Subway

Tara Rittenhouse / Bridgitte Lee
Jersey Mikes Subs - Shallotte 910-754-3338 Delivery

Tara Rittenhouse / Bridgitte Lee
Breakfast: Eggs Up Grill - 910-755-3447 (James Cannon) Delivery
Lunch: Jersey Mikes Subs - Shallotte 910-754-3338 Delivery

Tara Rittenhouse / Bridgitte Lee
Jersey Mikes Subs - Shallotte 910-754-3338 Delivery