

Monday, November 7
Go-Live

Time : 8:00am - until
Colleagues should report to their regularly scheduled location

Agenda (Facilitator: Allison Hargrove)

7:45am Breakfast Served
8:00am Individual Site Introductions
8:30am Take Positions! Log into EPIC.
9:00am - 1:00pm Patients
1:00 - 2:00pm LUNCH
12:00pm - END OF DAY Work on documentation, huddle to discuss what worked well,
address workflow issues, build smart sets, utilize HCN+ resources.

GENERAL NOTES:

FOOD : Breakfast, Lunch and Snacks provided
DRESS CODE : Follow CommWell Health Dress Code Policy - wear CWH EPIC T-shirt
PHOTOGRAPHY : Andrea Morales-Williams; LMT Members (forward photos to aamorales@commwellhealth.org)

Provider Notes:

MEDICAL
- November 7-11 and November 14-18 (No Medical Providers will conduct Telemedicine Appointments from home)
- All Medical Providers will see five (5) patients each on Go-Live day
DENTAL
- No Dental Bus for the first two (2) weeks of Epic implementation
- All Dental Providers will see four (4) patients each on Go-Live day
- Dental Hygienists will see three (3) patients each
BEHAVIORAL HEALTH
- Behavioral Health providers will see five (5) patients each on Go-Live day
- Counselors will see three (3) patients each- One (1) residential Ggroup on Go-Live day

Site Location	Normal Hours of Operation	Point of Contact (Reports to)	LMT / SLT SUPPORT	COLLEAGUES	HCN Staff*	Providers	All Colleagues Count (includes providers, superusers, LMT Support)	IT SUPPORT	Colleague Count	LMT Count (from previous column)	CWH IT	HCN Staff	TOTAL COUNT (rounded up)		Site Superusers -
McGee's Crossroads 70 Crepe Myrtle Drive Suite 104 Benson MEALS IN STAFF LOUNGE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM Dental Department is Closed on Friday OBGYN- Monday & Wednesday Only 8AM to 12PM	Tracy Faircloth	Tammy Collins (Rotate - LUNCH here)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1 dental, 1 medical w/ ob experience	Medical- Dr. Shradha Sharma, Kenny Duge, PA-C, Thanh Tran, PA-C, Dental- Dr. Naureen Ridge OB/GYN- Contract Provider work Monday/ Wednesday	30		22	1	0	3	30		Actrid Arroyo-Bradley (GSA) Yasmin Bautista Kristin Holmes Dava Johnson Dr. Ridge Dr. Sharma Tracy Faircloth Total Number: 7
Smithfield Medical Arts Pavilion - 507 North Brightleaf Boulevard, Suite 209 Smithfield MEALS SERVED IN EAGLE SUITE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM 8AM to 1PM Friday CLOSED	Taylor Perez	Tammy Collins (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1	Frieda Spragins, FNP	6		4	1	0	1	6		Freida Spragins Antonia Ramirez Odetta Batts Total Number: 3
Finance (RCM) - Four Oaks Operations Center 6114 US Highway 301 South, Four Oaks MEALS SERVED IN EAGLE EXPRESS LOUNGE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Cheryl Stanley (Financial) Faye Stanley (Financial) William Ellison (Revenue Cycle Mgmt)	Cheryl Stanley; Faye Stanley; William Ellison	Crystal Gonzalez (Coder); Alberta Dogbe (RCM); Kim Campbell; Justine Scevola	1	N/A	8	Allison Hargrove Tammy Dunn Zack Johnson Marc Powers DeAundra McCullum	7	1	10	0	18		Cheryl Stanley Faye Stanley William Ellison Kim Campbell Total Number: 4
Behavioral Health - Four Oaks Operations Center 6114 US Highway 301 South, Four Oaks MEALS SERVED IN EAGLE EXPRESS LOUNGE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Lindsay Allen; Doris Rivera		All providers: Erica Powell; Lena Jackson; Monique Batchelor, FNP, Shermin McShine, Tessa Moore, Dawn Mosier-Hayes, LaEbony Nelson, Lisa Witthar, Quenetta Johnson; Cynthia Akpaka, FNP	1	N/A	13		10	2	0	1	13	47	Monique Batchelor Doris Rivera Lisa Witthar Todd Clark
Four Oaks Operations Center 6114 US Highway 301 South, Four Oaks MEALS SERVED IN EAGLE EXPRESS LOUNGE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Cindy Britt (Care Coordination) Karen Smith (HIM) Ashley Lee (Scheduling/Referrals)	Cindy Britt (Care Coordination) Karen Smith	Referral & Schedulers (6); Care Coordinators (7) Remote; HIM (3)	2	Not Applicable	12		10	2	2 Allison Hargrove; Tim Kreiger	2	16		Ashley Lee Karen Smith Cindy Britt Teneka Webb Karina Valdez Total Number: 6
NG/SC Medical 1480 Maple Grove Church Road Dunn MEALS SERVED IN STAFF LOUNGE	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Janette Turlington	Blair Delahooke Eida Ramirez Sarah Parker (Rotate - LUNCH))	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	2 medical	Lauren Johnson, PA-C, Nelly Morales, PA-C, Taylor Lewis, FNP, Jamie Sullivan, FNP	24		21	1	0	2	24		Lauren Johnson (Prov) Eida Ramirez Juciry Reyes Anjel Martinez Jeanette Turlington Total Number: 5

Food Contact(s)	Breakfast:	Lunch:
		Susan Westbrook Breakfast: Barefoot's Store (Kevin Barefoot) 919-262-6335 Delivery Lunch: Barefoot's Store (Kevin Barefoot) 919.262-6335 Delivery
		Susan Westbrook Breakfast: Barefoot's Store (Kevin Barefoot) 919-262-6335 Lunch: Susan will pickup and deliver Susan will pickup and deliver
		Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery
	Breakfast: Sheryl's Catering Lunch: White Swan	Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery
	Breakfast: Lunch:	Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery
	Breakfast: Lunch:	Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery

NG/SC Pharmacy 3331 Easy Street Dunn <i>MEALS SERVED IN WIC/Behavioral Health KITCHEN</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM	Chasity Hargrove	Sarah Parker (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	0.5	N/A	6		5	1	0	<u>6</u>
NG/SC Dental 1508 Maple Grove Church Road Dunn <i>MEALS SERVED IN KITCHEN AND ADJACENT HALLWAY</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Paloma Florido	Jawanna Murphy Sarah Parker (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	2- Dental	Dr. Beeghley, Dr. Dubuisson, Dr. Patel, Dr. Locey, Gabrielle Evans	25		19	2	2 Will Tart; Patrick Royal	<u>25</u>
NG BH Residential (EPIC LOOK - ONLY) <i>MEALS IN WIC/BEHAVIOIRAL HEALTH KITCHEN</i>	24 Hour Facility	N/A	Sarah Parker	Wade Mixon. Tania Hairr, Ariel Cuevas'	0.5		3		3	0		<u>3</u>
Salemburg 500 S. Fayetteville Street Salemburg <i>MEALS SERVED IN MEDICAL STAFF LOUNGE</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM Positive Life Closed the 1st Friday of each Month and Close at 1PM all other fridays.	Misti Phillips	Lisa McKeithan Chris Vann	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	3 Medical	Dr. April Burks, Donna Wade, FNP, Dr. Carlos Lewis	28		22	3	2	<u>28</u>
Behavioral Hlth Annex (Beamon Street Location) 306 Beaman St, Clinton, NC 28328 <i>MEALS IN STAFF KITCHEN</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Carmen Matthis Charidy Raby	Charidy Raby	Shakira Smith, Carmen Matthis, Roslyn Melvin, Maria Perez, Lexus Williams	1	N/A	7		4	2	1	<u>7</u>
Harrells Medical ALL HARRELLS STAFF REPORT TO PENDERLEA 194 Tomahawk Highway Harrells <i>SITE CLOSED</i>	Monday Closed Tuesday, & Thursday 7:30AM to 6:00PM Wednesday 7:30AM to 6:30PM Friday 7:30AM to 6PM											
Penderlea Medical 5531 Eleanor Roosevelt Lane Willard <i>MEALS SERVED IN STAFF LOUNGE</i>	Medical Hours Monday Closed Tuesday, & Thursday 7:30AM to 8PM (Lunch 1PM - 1:30PM) Wednesday 7:30AM to 8:30PM (lunch 12PM - 1PM) Friday Closed	Thomas Vincek (Medical) Amberly McGowen	Deonna Raynor Misti Phillips	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1-Medical	Tina Bean, FNP (Medical)	9		7	1	1	<u>9</u>
Penderlea Dental 5531 Eleanor Roosevelt Lane Willard <i>MEALS SERVED IN STAFF LOUNGE</i>	Dental Hours Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday Closed	Monica Reed	Dr. Nataleigh Plage Misti Phillips	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1 Dental	Dr. Plage (Dental)			4	1	1	<u>6</u>
Tar Heel 16526 NC Hwy 87 West, Tar Heel <i>MEALS SERVED IN STAFF LOUNGE</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Marthy Grady (POC Medical) Fumi Ajani (POC-Pharmacy)	Tiffany Horne (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	2 medical	Rachel Diaz, FNP, Richelle Bangi Stone PA-C	18		14	2	2	<u>18</u>

Chasity Hargrove Esmeralda Garcia Total Number: 2	Breakfast: Lunch:	Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery
Dr. Rachel Locey Jennifer Flores Kathy Reardon Jawanna Murphy Fernando Pineda-Sotelo Paloma Florido Total Number: 6	Breakfast: Lunch:	Tammie Braswell Breakfast: Sheryl's Catering (Sheryl McDaniel) 919.207.3009 Delivery Lunch: White Swan (Lynwood Parker) 919-934-0155 Delivery
Misti Phillips Lisa McKeithan Sanya Thanadore Megan Bateman Cheryl Bellamy April Burks Lori Lee Dr. Michael Lewis Misti Williams Total Number: 10	Breakfast: Lunch:	Heather Allen Breakfast: Annabellas 910-514-7352 Delivery Lunch: Annabellas 910-514-7352 Delivery
Lexus Williams; Clifton Smith	Breakfast: Lunch:	Susan Westbrook Breakfast: Bojangles - Charidy will pick up Lunch: Ruby Tuesday's Delivery
Thomas Vincek1 Tina Bean Brendolyn Hernandez Tara Herrings Mayra Soto Aquana Austry (GSA) Amberly McGowen Total Number: 7	Breakfast: Lunch:	Heather Allen Breakfast: Bojangles - Clinton - Heather Hinson delivering Lunch: Islands Fresh Mex Grill - 910-409-9860 Delivery
Mayra Soto	Breakfast: Lunch:	Heather Allen Breakfast: Bojangles - Clinton - Heather Hinson delivering Lunch: Islands Fresh Mex Grill - 910-409-9860 Delivery
Marthy Grady Fumi Ajani Rachel Diaz Patricia Lopez Connie James Tiquana Menina Jade Wynn Total Number: 7	Breakfast: Lunch:	Regina Gainey Breakfast: SPOM Catering - Delivery Lunch: SPOM Catering - Delivery

Dublin 73 Dixon Street Dublin <i>MEALS SERVED IN EDUCATION ROOM</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	JaBreia Whitted Fernando Sotelo	Tiffany Horne (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1	Dr. Greer, Eric McAllister	8		6	1		1	<u>8</u>
Shallotte 341 Whiteville Rd, NW Shallotte <i>MEALS SERVED IN STAFF LOUNGE</i>	Monday, Tuesday, & Thursday 7:30AM to 6:00PM Wednesday 7:30AM to 6:30PM Friday Closed	Susan Fisher Melanie Lewis (GSA)	Susan Fisher (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1-Medical and Dr. Ross	Dr. Kevin Pressley, Dr. Darline Pressley, Lynn Zink, FNP, Alan Ford, FNP	13		10	1		2	<u>13</u>
Bolivia 4311 Old Ocean Highway Bolivia <i>MEALS SERVED IN STAFF LOUNGE</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday 8AM to 1PM	Chelsey Bozeman John Cook	Susan Fisher (Rotate)	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1-Medical, 1 BH	Laura Baxley, PA-C, Ann Lynch, PA-C, Kayla Eza, LCSW	14		10	2		2	<u>14</u>
OIB Dental 1525 Ocean Isle Beach Rd. Suite 2, Ocean Isle Beach <i>MEALS SERVED IN STAFF LOUNGE</i>	Monday, Tuesday, & Thursday 8AM to 5:30PM Wednesday 8AM to 5:00PM Friday Closed	Osiris Mendoza (DA)	Dr. Terron Yoder	ALL * * Colleagues will report to work at their assigned practice location unless otherwise directed by their supervisor.	1	Dr. Terron Yoder	5		4			1	<u>5</u>
Angelic House/Harvest House (EPIC LOOK - ONLY) No MEALS NEEDED	Residential Specialists/ Hab Techs will Be Read Only and will have completed Epic Assigned	Todd Clark		Dale Evans Elizabeth Bell Mary Cuevas Saborah Robinson Hannika Suggs Williams Sessoms James Daughety Joshua Sanchez	0	N/A							

JaBreia Whitted Dr. Stephanie Miller-Greer Diana Morales Total Number: 3
Donna Butler Dr. Kevin Pressley Irahi Martinez Rosalia Torres Total Number: 5
Laura Baxley Chelsea Bosman Ann Lynch Mary McGee Michaela Mendoza John Cook Total Number: 6
Osiris Mendoza (DA) Melanie Vargas Total Number: 2
N/A

Breakfast: Lunch:
Breakfast: Lunch:
Breakfast: Lunch:
Breakfast: Lunch:
Breakfast: Lunch:

Regina Gainey
Breakfast: SPOM Catering - Delivery
Lunch: SPOM Catering - Delivery

Tara Rittenhouse / Bridgitte Lee
Breakfast: Eggs Up Grill - 910-755-3447
(James Cannon) Delivery
Lunch: Chilis 910-900-8866 Delivery

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Breakfast: Eggs Up Grill - 910-755-3447
(James Cannon) Delivery
Lunch: Jersey Mikes (910) 754-3338 Delivery

N/A

Grand Central Station / IT Support					
IT Support - REMOTE	Will Tart	Tim Krieger	Patrick Royal (NG/S)	Margarita Romero (Salemberg Positive Life)	
Grand Central Station (FO)	Allison Hargrove	Tammy Dunn	Marc Powers	DeAundra McCallum (BHS)	Zach Johnson

Communication to Grand Central: Colleagues will relay all issues, developments to your site Point of Contact
Site Points of Contact - relay to Grand Central Station